Privacy Statement

Information on data protection

1. Contact details of the controller and data protection officer

The "controller", as defined in the EU General Data Protection Regulation (GDPR), is:

The Federal Office for Building and Regional Planning (BBR) Deichmanns Aue 31–37 53179 Bonn Germany

Phone: +49 228 99401-0 E-mail: <u>zentrale@bbr.bund.de</u> DE-mail: <u>zentrale@bbr.de-mail.de</u>

The controller has appointed the following data protection officer:

The Federal Office for Building and Regional Planning (BBR) Angela Rifisch Deichmanns Aue 31–37 53179 Bonn Germany

Phone: +49 228 99401-0

E-mail: datenschutz@bbr.bund.de

2. General information on data processing

The protection of your personal data is very important to the Federal Office for Building and Regional Planning (BBR). We would like you to know which data we will collect, when we will collect it and how we will use it. Your personal data will be processed in accordance with the applicable data protection legislation, particularly the GDPR and the Federal Data Protection Act of 2018 (BDSG).

The term "personal data" is used to refer to any information related to an identified or identifiable natural person. A natural person is deemed to be "identifiable" if they can be directly or indirectly identified, particularly by being matched to an identifier such as a name, an identification number, location data or an online username.

The website www.atlasta2030.eu is an internet offer of the BBR and is hosted by the Hetzner online Gmbh at Industriestr. 25, 91710 Gunzenhausen, Germany. The data transfers described below for this website will be managed via the web servers operated by Hetzner Online.

We may have to make changes to this privacy statement to reflect the further development and improvement of our website, to comply with new legal requirements or to include new pieces of technology. We would therefore advise you to read this privacy statement again from time to time.

3. Provision of our website and creation of log files

Whenever you access our website, your IP address will be logged on our web server for the duration of your stay. This will be done as part of our public relations work on the basis of point (e) of Art. 6 (1) GDPR in conjunction with Section 3 BDSG. Your IP address must be temporarily stored by the system to enable the website to be delivered to your computer. Your data will be deleted as soon as it is no longer required to achieve the purpose for which it was collected. The data collected to provide our website will be deleted at the end of each session.

Furthermore, on every access to the website, data is stored in a log file to ensure the security of our system (e.g. to identify and block hackers) and for compiling statistics. These server log files (or access logs) will include the following data:

- 1. The user agent transmitted by the browser
- 2. Your anonymised IP address;
- 3. The date and time of access;
- 4. The name or URL of the accessed file;
- 5. The volume of data transmitted;
- 6. The status code as to whether the access was successful; and
- 7. The referral URL as transmitted by the browser.

It is not possible to assign this data to a user. Personal data is therefore not stored. We will save your data in log files to optimise our website and carry out statistical analysis. Your data will not be analysed for marketing purposes. The log files are automatically deleted after seven days.

Analysis tool

We use the web analytics software **AWStats** and **Report Magic**.

AWStats is used to analyse log files created by our web servers based on user requests. In this analysis, the program works without cookies. The statistical analysis is conducted with log files containing anonymised IP addresses. The log files written each time the BBR website is accessed are regularly analysed by AWStats and summarised in a results file. The resulting reports are rendered as HTML pages that can be viewed in any browser, appropriately protected by access data.

AWStats accesses the log files listed above for the analysis. From the user agent, it also derives the user's operating system and information about the browser type and version used.

Furthermore, the following data are included in the statistics:

- 1. Your anonymised IP address;
- 2. The date and time of access;
- 3. The name or URL of the accessed file:
- 4. The volume of data transmitted;
- 5. A message as to whether the access was successful;
- 6. The websites from which your system has accessed our website;
- 7. Time distribution of accesses;
- 8. Browsers used; and
- 9. Operating systems used

When this data is included in our statistics, the IP addresses are already anonymised so that the data cannot be uniquely matched to users and no personal data about you is stored. We will save your data in log files to optimise our website and carry out statistical analysis. Your data will not be analysed for marketing purposes.

More information on **AWStats** can be found here: https://www.awstats.org/#DOC

We use AWStats to analyse the use of our website and make regular improvements. The statistics we obtain allow us to improve the quality of our website and make it more interesting for our users. This reflects our overriding legitimate interest in accordance with point (e) of Art. 6 (1) GDPR in conjunction with Section 3 BDSG.

ReportMagic also uses anonymous user data and provides statistics on, among other things:

- 1. Date and time of accesses
- 2. Browsers used
- 3. Operating systems used
- 4. Reports on file sizes and file types accessed

For information on ReportMagic, please visit: http://reportmagic.org

4. Contacting us

The processing of your personal data will depend on the way in which you contact us. We currently offer the following options: e-mail, letter and phone. As a general rule, your personal data will only be accessible to the BBR employees who require such information to process your enquiry.

a) E-mail

You can contact us at the e-mail addresses provided. Some of our e-mail addresses are assigned to specific individuals, while others are group accounts that are accessible to multiple people. If you contact us via e-mail, we will save any personal

data contained in your e-mail, such as your name, your e-mail address and the content of your enquiry.

Please note that you should use a De-Mail address for sending personal data.

b) Letter

If you contact us by post, we will process and store any personal data contained in your letter, such as your first and last name, your address and the content of your enquiry.

c) Phone

If you contact us by phone, your personal data may be requested and processed if this is necessary to process your enquiry; the personal data may include your name, your phone number and the nature of your enquiry. Your phone number will also be automatically saved in our telecommunication systems, unless you have hidden it.

The following applies to all means of communication:

We may have to forward your enquiry and data to third parties for the purpose of responding to your request. These may include ministries, public authorities or other third parties (e.g. service providers). In such cases, your data will be forwarded for the purpose of responding to your enquiry on the basis of point (e) of Art. 6 (1) GDPR in conjunction with Section 25 BDSG.

Your personal data must be processed for the purpose of dealing with your enquiry. We will store your data at least until your enquiry has been answered and the matter has been finalised. If we respond to your enquiry in writing, the retention period will be based on the applicable periods for the storage of written material, as stipulated in the Registry Directive that supplements the Joint Rules of Procedure of the Federal Ministries (GGO).

Regardless of the channel through which you submit your enquiry, your personal data will be processed on the basis of point (e) of Art. 6 (1) GDPR in conjunction with Section 3 BDSG.

5. Your rights

If personal data is processed concerning you as a data subject, you may exercise various data protection rights against us. In accordance with Art. 15 GDPR in conjunction with Section 34 BDSG, you have the **right to access the data we hold on your person** and request information as to the source of such data, the recipients or categories of recipients of your data, and the purpose for which your data is stored.

You may also be entitled to request the **rectification and/or erasure of your personal data and/or the restriction of processing** in accordance with Art. 16 to

18 GDPR in conjunction with Section 35 BDSG. In addition, you may ask us to transfer your personal data to another controller in accordance with Art. 20 GDPR.

If we are processing your data on the basis of a public duty incumbent upon us (point (e) of Art. 6 (1) GDPR), you may object to the further processing of your data. If you file an objection, we will stop processing your personal data from the moment of receipt and then during the subsequent evaluation and, if we find your objection to be justified, we will erase your personal data (Art. 21 GDPR in conjunction with Section 36 BDSG).

If you consent to data processing, you may withdraw your consent at any time in accordance with point (a) of Art. 6 (1) GDPR. If you withdraw your consent, we will stop processing your personal data unless we are legally authorised to continue doing so.

If you file an objection or withdraw your consent, this will have no bearing on the lawfulness of any data processing performed in the past.

We will immediately honour your rights free of charge. If you wish to exercise your rights, please contact us or <u>our data protection officer</u>. Our contact details can be found at the top of this privacy statement.

You can also contact <u>our data protection officer</u> if you have any questions or complaints.

If you believe the processing of your personal data constitutes a violation of data protection law, you have the right to lodge a complaint with a data protection supervisory authority in accordance with Art. 77 GDPR in conjunction with Section 19 BDSG. This also includes our competent data protection supervisory authority, which can be contacted as follows:

The Federal Commissioner for Data Protection and Freedom of Information Graurheindorfer Straße 153 53117 Bonn Germany

Phone: +49 228 997799-0

E-mail: poststelle@bfdi.bund.de
DE-mail: poststelle@bfdi.bund.de

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